

## Exhibit Guidelines

### Hanging Art:

1. Frames must be in good condition and sturdy.
2. Backing must be clean and firmly attached using double sided tape. No masking tape or scotch tape.
3. Hanging hardware must be loop screw-eye or flat screw-eye with wire firm from side to side. No saw tooth hangers.
4. Screw-eyes must be affixed equidistant to the top of the piece and approximately one-fourth the total distance from the top of the piece.

For Hanging Art Requiring Glass – In addition to the above requirements.

1. Mats must be clean and perfectly cut.
2. Glass must be clean inside and out, with no chips or scratches.
3. Art material must be properly mounted on foam-core or other acid-free material (no cardboard) using linen hinging tape. Photographs may be mounted using photo-mount spray adhesive or linen hinging tape (not masking or scotch tape).
4. Backing must be clean and firmly attached with double sided tape.

Three-dimensional art – sculpture, pottery, glass, wood, jewelry, fabric, etc. must be appropriately displayed for the medium.

All hanging art will have identification tags – a removable tag for the front of each piece and a taped on tag in the back of each piece.

Bin Work: All bin work should be labeled and encased in show acetate envelopes. Members will provide their own bins. Bin work space must be rented as booth space but may be shared with other WAA member artists.

Booth Work: Participants will provide their own booth tables and set up their displays. If participants want to rent WAA display panels for use in their booth, this must be requested on the application form and the panel fee included in the total cost. Participants are responsible to attend their booth at all times and remove all materials from the booth area at the close of the show.

Tent Work: Participants will provide and set up their own tents, tables, and display materials. Participants are responsible to attend their tent at all times and remove all materials, including trash and tent at the close of the show.

No early tear-down before 5:00 pm.